

2016

WEYMOUTH TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

(name)

Authority Budget

www.weymouthnj.org/wt-mua.html

(Authority Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2016 AUTHORITY BUDGET

Certification Section

2016

Weymouth Township Municipal Utilities Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2016 TO December 31, 2016

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2016 PREPARER'S CERTIFICATION

Weymouth Township Municipal Utilities Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Patricia Doerr		
Title:	Board Chairperson		
Address:	112 Steelman Landing Road Mays Landing, NJ 08330		
Phone Number:	609-909-0487	Fax Number:	609-909-0487
E-mail address	busymetoo@netzero.net		

2016 APPROVAL CERTIFICATION

Weymouth Township Municipal Utilities Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Weymouth Township Municipal Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 16th day of March , 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Alisa Owens		
Title:	Secretary		
Address:	112 Steelman Landing Road Mays Landing, NJ 08330		
Phone Number:	609-909-0487	Fax Number:	609-909-0487
E-mail address	owensalisa@aol.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.weymouthnj.org/wt-mua.html
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Patricia Doerr

Title of Officer Certifying compliance

Board Chairperson

Signature

2016 AUTHORITY BUDGET

Narrative and Information Section

2016 AUTHORITY BUDGET MESSAGE & ANALYSIS
Weymouth Township Municipal Utilities Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The 2016 budget is consistent with the 2015 adopted budget. The only changes in excess of 10% are in advertising and other administration to better allocate the budget funds.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The 2016 Sewer rate has been increase to account for increased costs and to begin reducing the accumulated prior year deficit. The water rate was decreased to offset the increase in sewer rates to users.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy is stable and the number of users is consistent.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Net position was used to balance the budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Board monitors expenditures and in 2015 raised the sewer rate to begin reducing the prior year deficit. It is estimated that the deficit will be funded over approximately 10 years.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

Not applicable

AUTHORITY CONTACT INFORMATION

2016

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Weymouth Township Municipal Utilities Authority		
Federal ID Number:	22-1893403		
Address:	112 Steelman Landing Road		
City, State, Zip:	Mays Landing	NJ	08330
Phone: (ext.)	609-909-0487	Fax:	609-909-0487

Preparer's Name:	Patricia Doerr		
Preparer's Address:	112 Steelman Landing Road		
City, State, Zip:	Mays Landing	NJ	08330
Phone: (ext.)	609-909-0487	Fax:	609-909-0487
E-mail:	busymetoo@netzero.net		

Chief Executive Officer:	Alisa Owens		
Phone: (ext.)	609-909-0487	Fax:	609-909-0487
E-mail:	owenalisa@aol.com		

Chief Financial Officer:	Alisa Owens		
Phone: (ext.)	609-909-0487	Fax:	609-909-0487
E-mail:	owenalisa@aol.com		

Name of Auditor:	TerryAnn Marion, CPA		
Name of Firm:	Ford, Scot & Associates, L.L.C.		
Address:	P.O. Box 538		
City, State, Zip:	Ocean City	NJ	08226
Phone: (ext.)	609-399-6333	Fax:	609-399-3710
E-mail:	tmarion@ford-scott.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Weymouth Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 1
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 6,540
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach narrative. The Board reviews and approves the sole employee's salary annually**
- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Not applicable *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Weymouth Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: January 1, 2016 **TO:** December 31, 2016

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016

to December 31, 2016

Reportable Compensation from
Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/ Stipend	Bonus	Other (auto expense allowance, account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee											
1 Patricia Doerr	Chairperson	1 X				\$ 1,200	-	-	\$ -	1,200	N/A	N/A	\$ -	\$ -	1,200	
2 Anthony Cekada	Vice Chairperson	1 X				900	-	-	-	900	N/A	N/A	-	-	900	
3 Andrea Mariner	Member	1 X				900	-	-	-	900	N/A	N/A	-	-	900	
4 Donna Schneider	Member	1 X				1,080	-	-	-	1,080	N/A	N/A	-	-	1,080	
5 Robert Knight	Member	1 X				540	-	-	-	540	N/A	N/A	-	-	540	
6 Fred Adams	Member	1 X				660	-	-	-	660	N/A	N/A	-	-	660	
7 Millie Messina	Secretary	1 X				660	-	-	-	660	N/A	N/A	-	-	660	
8 Alisa Owens	Secretary	5			X	6,500	-	-	-	6,500	N/A	N/A	-	-	6,500	
9																
10																
11																
12																
13																
14																
15																
Total:										\$12,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,440

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

Weymouth Township Municipal Utilities Authority
 For the Period January 1, 2016 to December 31, 2016

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate Proposed Budget							
Active Employees - Health Benefits - Annual Cost									
Single Coverage	none	#VALUE!		#VALUE!			\$	-	#VALUE!
Parent & Child	none	#VALUE!		#VALUE!				-	#VALUE!
Employee & Spouse (or Partner)	none	#VALUE!		#VALUE!				-	#VALUE!
Family	none	#VALUE!		#VALUE!				-	#VALUE!
Employee Cost Sharing Contribution (enter as negative -)								-	#DIV/0!
Subtotal	0	#VALUE!	0	#VALUE!	0			-	#VALUE!
Commissioners - Health Benefits - Annual Cost									
Single Coverage	none	#VALUE!		#VALUE!				-	#VALUE!
Parent & Child	none	#VALUE!		#VALUE!				-	#VALUE!
Employee & Spouse (or Partner)	none	#VALUE!		#VALUE!				-	#VALUE!
Family	none	#VALUE!		#VALUE!				-	#VALUE!
Employee Cost Sharing Contribution (enter as negative -)								-	#DIV/0!
Subtotal	0	#VALUE!	0	#VALUE!	0			-	#VALUE!
Retirees - Health Benefits - Annual Cost									
Single Coverage	none	#VALUE!		#VALUE!				-	#VALUE!
Parent & Child	none	#VALUE!		#VALUE!				-	#VALUE!
Employee & Spouse (or Partner)	none	#VALUE!		#VALUE!				-	#VALUE!
Family	none	#VALUE!		#VALUE!				-	#VALUE!
Employee Cost Sharing Contribution (enter as negative -)								-	#DIV/0!
Subtotal	0	#VALUE!	0	#VALUE!	0			-	#VALUE!
GRAND TOTAL							\$	-	#VALUE!

Is medical coverage provided by the SHBP (Yes or No)?
 Is prescription drug coverage provided by the SHBP (Yes or No)?

2016 AUTHORITY BUDGET

Financial Schedules Section

2016 Budget Summary

Weymouth Township Municipal Utilities Authority
 For the Period January 1, 2016 to December 31, 2016

	<i>Proposed Budget</i>						<i>Adopted Budget</i>		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations		
	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations		
REVENUES										
Total Operating Revenues	\$ 20,000	\$ 141,440	\$ -	\$ -	\$ -	\$ -	\$ 161,440	\$ 180,970	\$ (19,530)	-10.8%
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	20,000	141,440	-	-	-	161,440	180,970	(19,530)	-	-10.8%
APPROPRIATIONS										
Total Administration	19,400	19,400	-	-	-	38,800	38,500	300	300	0.8%
Total Cost of Providing Services	33,100	76,000	-	-	-	109,100	109,100	-	-	0.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	28,325	-	-	-	28,325	26,867	1,458	1,458	5.4%
Total Operating Appropriations	52,500	123,725	-	-	-	176,225	174,467	1,758	1,758	1.0%
Total Interest Payments on Debt	-	17,715	-	-	-	17,715	18,853	(1,138)	(1,138)	-6.0%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	17,715	-	-	-	17,715	18,853	(1,138)	(1,138)	-6.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	52,500	141,440	-	-	-	193,940	193,320	620	620	0.3%
Less: Total Unrestricted Net Position Utilized	32,500	-	-	-	-	32,500	12,350	20,150	20,150	163.2%
Net Total Appropriations	20,000	141,440	-	-	-	161,440	180,970	(19,530)	(19,530)	-10.8%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

2016 Revenue Schedule

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget			
			Operation	Operation	Operation	Operation	Total All		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	#3	#4	#5	#6	Total All Operations	Total All Operations		
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	\$ 20,000	\$ 141,440					\$ 161,440	\$ 180,970	\$ (19,530)	-10.8%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	20,000	141,440	-	-	-	-	161,440	180,970	(19,530)	-10.8%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Other Revenue 1							-	-	-	#DIV/0!
Other Revenue 2							-	-	-	#DIV/0!
Other Revenue 3							-	-	-	#DIV/0!
Other Revenue 4							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	20,000	141,440	-	-	-	-	161,440	180,970	(19,530)	-10.8%
NON-OPERATING REVENUES										
<i>Grants & Entitlements (List)</i>										
Grant #1							-	-	-	#DIV/0!
Grant #2							-	-	-	#DIV/0!
Grant #3							-	-	-	#DIV/0!
Grant #4							-	-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Local Subsidies & Donations (List)</i>										
Local Subsidy #1							-	-	-	#DIV/0!
Local Subsidy #2							-	-	-	#DIV/0!
Local Subsidy #3							-	-	-	#DIV/0!
Local Subsidy #4							-	-	-	#DIV/0!
Total Local Subsidies & Donations	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits</i>										
Investments							-	-	-	#DIV/0!
Security Deposits							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other Investments							-	-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Non-Operating Revenues (List)</i>										
Other Non-Operating #1							-	-	-	#DIV/0!
Other Non-Operating #2							-	-	-	#DIV/0!
Other Non-Operating #3							-	-	-	#DIV/0!
Other Non-Operating #4							-	-	-	#DIV/0!
Other Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 20,000	\$ 141,440	\$ -	\$ -	\$ -	\$ -	\$ 161,440	\$ 180,970	\$ (19,530)	-10.8%

2015 Adopted Revenue Schedule

Weymouth Township Municipal Utilities Authority

Adopted Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 40,000	\$ 140,970					\$ 180,970
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	40,000	140,970	-	-	-	-	180,970
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	40,000	140,970	-	-	-	-	180,970
NON-OPERATING REVENUES							
<i>Grants & Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
<i>Local Subsidies & Donations (List)</i>							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Investments							-
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	-	-	-	-	-	-	-
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 40,000	\$ 140,970	\$ -	\$ -	\$ -	\$ -	\$ 180,970

2016 Appropriations Schedule

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget			\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	Operation			Total All Operations	Total All				
			#3	#4	#5		#6	Operations			All Operations
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 7,150	\$ 7,150				\$ 14,300	\$ 14,000	\$ 300		2.1%	
Fringe Benefits	250	250				500	500	-		0.0%	
Total Administration - Personnel	7,400	7,400	-	-	-	-	14,500	300		2.1%	
<i>Administration - Other (List)</i>											
Advertisement	200	200				400	200	200		100.0%	
Audit	3,000	3,000				6,000	6,100	(100)		-1.6%	
Insurance	2,300	2,300				4,600	4,600	-		0.0%	
See attached listing	6,300	6,300				12,600	12,600	-		0.0%	
Miscellaneous Administration*	200	200				400	500	(100)		-20.0%	
Total Administration - Other	12,000	12,000	-	-	-	-	24,000	-		0.0%	
Total Administration	19,400	19,400	-	-	-	-	38,500	300		0.8%	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages						-	-	-		#DIV/0!	
Fringe Benefits						-	-	-		#DIV/0!	
Total COPS - Personnel	-	-	-	-	-	-	-	-		#DIV/0!	
<i>Cost of Providing Services - Other (List)</i>											
Water Charges	31,000					31,000	31,000	-		0.0%	
Water Tax	100					100	100	-		0.0%	
Capital Expense	2,000	2,000				4,000	4,000	-		0.0%	
See attached listing		74,000				74,000	74,000	-		0.0%	
Miscellaneous COPS*						-	-	-		#DIV/0!	
Total COPS - Other	33,100	76,000	-	-	-	-	109,100	-		0.0%	
Total Cost of Providing Services	33,100	76,000	-	-	-	-	109,100	-		0.0%	
Total Principal Payments on Debt Service in Lieu of Depreciation											
	-	28,325	-	-	-	-	28,325	26,867	1,458	5.4%	
Total Operating Appropriations	52,500	123,725	-	-	-	-	176,225	174,467	1,758	1.0%	
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt	-	17,715	-	-	-	-	17,715	18,853	(1,138)	-6.0%	
Operations & Maintenance Reserve						-	-	-		#DIV/0!	
Renewal & Replacement Reserve						-	-	-		#DIV/0!	
Municipality/County Appropriation						-	-	-		#DIV/0!	
Other Reserves						-	-	-		#DIV/0!	
Total Non-Operating Appropriations	-	17,715	-	-	-	-	17,715	18,853	(1,138)	-6.0%	
TOTAL APPROPRIATIONS	52,500	141,440	-	-	-	-	193,940	193,320	620	0.3%	
ACCUMULATED DEFICIT											
										#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	52,500	141,440	-	-	-	-	193,940	193,320	620	0.3%	
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation	-	-	-	-	-	-	-	-		#DIV/0!	
Other	32,500	-				32,500	12,350	20,150		163.2%	
Total Unrestricted Net Position Utilized	32,500	-	-	-	-	-	32,500	12,350	20,150	163.2%	
TOTAL NET APPROPRIATIONS	\$ 20,000	\$ 141,440	\$ -	\$ -	\$ -	\$ -	\$ 161,440	\$ 180,970	\$ (19,530)	-10.8%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$2,625.00 \$6,186.25 \$ - \$ - \$ - \$ - \$ 8,811.25

2015 Adopted Appropriations Schedule

Weymouth Township Municipal Utilities Authority

	<i>Adopted Budget</i>						Total All Operations
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 7,000	\$ 7,000					\$ 14,000
Fringe Benefits	250	250					500
Total Administration - Personnel	7,250	7,250	-	-	-	-	14,500
<i>Administration - Other (List)</i>							
Advertisement	100	100					200
Audit	3,050	3,050					6,100
Insurance	2,300	2,300					4,600
See attached listing	6,300	6,300					12,600
Miscellaneous Administration*	250	250					500
Total Administration - Other	12,000	12,000	-	-	-	-	24,000
Total Administration	19,250	19,250	-	-	-	-	38,500
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Water Charges	31,000						31,000
Water Tax	100						100
Capital Expense	2,000	2,000					4,000
See attached listing		74,000					74,000
Miscellaneous COPS*							-
Total COPS - Other	33,100	76,000	-	-	-	-	109,100
Total Cost of Providing Services	33,100	76,000	-	-	-	-	109,100
Total Principal Payments on Debt Service in Lieu of Depreciation	-	26,867	-	-	-	-	26,867
Total Operating Appropriations	52,350	122,117	-	-	-	-	174,467
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	18,853	-	-	-	-	18,853
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	18,853	-	-	-	-	18,853
TOTAL APPROPRIATIONS	52,350	140,970	-	-	-	-	193,320
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	52,350	140,970	-	-	-	-	193,320
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	12,350						12,350
Total Unrestricted Net Position Utilized	12,350	-	-	-	-	-	12,350
TOTAL NET APPROPRIATIONS	\$ 40,000	\$ 140,970	\$ -	\$ -	\$ -	\$ -	\$ 180,970

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 2,617.50 \$ 6,105.85 \$ - \$ - \$ - \$ - \$ 8,723.35

5 Year Debt Service Schedule - Principal

Weymouth Township Municipal Utilities Authority

	Fiscal Year Beginning in							Total Principal Outstanding
	2016	2017	2018	2019	2020	2021	Thereafter	
Water								
Debt Issuance #1								\$
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
Sewer								
1983 Promissory Note	7,037		7,758	8,146	8,554	8,981	9,430	19,924
2008 Promissory Note	16,000		18,000	19,000	20,000	21,000	21,000	44,000
2013 Promissory Note	3,830		4,045	4,157	4,273	4,391	4,512	228,303
Debt Issuance #4								
Total Principal	26,867		29,803	30,303	31,827	33,372	34,942	292,227
Operation #3								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
Operation #4								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
Operation #5								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
Operation #6								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
TOTAL PRINCIPAL ALL OPERATIONS	\$ 26,867	\$ 29,803	\$ 30,303	\$ 31,827	\$ 33,372	\$ 34,942	\$ 292,227	\$ 480,799

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Fitch	Standard & Poors
None	None	None
None	None	None

Bond Rating
Year of Last Rating

5 Year Debt Service Schedule - Interest

Weymouth Township Municipal Utilities Authority

Fiscal Year Beginning in

	Current Year (2015)	2016	2017	2018	2019	2020	2021	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
Debt Issuance #1									\$
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Sewer</i>									
1983 Promissory Note	3,861	3,509	3,140	2,752	2,344	1,917	1,468	1,497	16,627
2008 Promissory Note	7,938	7,258	6,535	5,770	5,005	4,150	3,250	3,300	35,268
2013 Promissory Note	7,054	6,948	6,839	6,727	6,611	6,493	6,372	114,405	154,395
Debt Issuance #4									
Total Interest Payments	18,853	17,715	16,514	15,249	13,960	12,560	11,090	119,202	206,290
<i>Operation #3</i>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS									
Total Interest Payments	\$ 18,853	\$ 17,715	\$ 16,514	\$ 15,249	\$ 13,960	\$ 12,560	\$ 11,090	\$ 119,202	\$ 206,290

2016

Weymouth Township Municipal Utilities Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Weymouth Township Municipal Utilities Authority (Name)

FISCAL YEAR: FROM: January 1, 2016 **TO:** December 31, 2016

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the _____ Authority, on the _____ day of _____.

OR

It is hereby certified that the governing body of the Weymouth Township Municipal Utilities Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): **No capital projects are anticipated during the current year.**

Officer's Signature:			
Name:	Alisa Owens		
Title:	Secretary		
Address:	112 Steelman Landing Road Mays Landing, NJ 08330		
Phone Number:	609-909-0487	Fax Number:	609-909-0487
E-mail address	owenalisa@aol.com		

2016 CAPITAL BUDGET/PROGRAM MESSAGE

Weymouth Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

N/A

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Add additional sheets if necessary.

2016 Proposed Capital Budget

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016 to December 31, 2016

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Project A Description	\$ -					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Sewer</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	Fiscal Year Beginning in				
		Current Year Proposed Budget	2017	2018	2019	2020
<i>Water</i>						
Project A Description	\$ -	\$ -				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
<i>Sewer</i>						
Project A Description	-	-				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
<i>Operation #3</i>						
Project A Description	-	-				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-	-				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-	-				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-	-				
Project B Description	-	-				
Project C Description	-	-				
Project D Description	-	-				
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Weymouth Township Municipal Utilities Authority

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Project A Description	\$ -					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Sewer</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.